



CONGRESSMAN SOLOMON P. ORTIZ
INTERNATIONAL CENTER

Equipment Menu



For Exhibitor Services, please visit us online at
OrtizCenter.com to place your online order



SPECTRA
BY COMCAST SPECTACOR

EQUIPMENT

Audio Components

| | |
|--|-----|
| Wireless Countryman Microphone | 65 |
| Wireless Handheld Microphone | 65 |
| Wireless Lavalier Microphone | 75 |
| Tabletop Panel Microphone | 65 |
| Standing Podium with Microphone | 80 |
| Standing Podium | 25 |
| Tabletop Podium | 20 |
| Microphone Stand | 15 |
| Tabletop Microphone Stand | 10 |
| Portable Sound System with (2) Speakers | 50 |
| Portable Powered Speakers | 40 |
| Conference Center In House Sound System (Patch in fee) | 25 |
| Ballroom In House Sound System (Patch in fee) | 250 |
| 8 Channel Mixer | 40 |

Video Components

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|--|-----|
| 9 X 12 Screen with Projector | 250 |
| 9 X 12 Screen | 175 |
| 8 X 8 Tripod Screen with Projector | 150 |
| Dropdown Screen with Projector | 150 |
| Presenters Wireless Remote | 15 |
| Projector Table with Tape Down Service (client bringing projector) | 25 |
| DVD or VCR Player | 30 |
| Laptop Rental | 125 |

Tables/Linen

| | |
|---|-----------------|
| Clothed/Skirted Tables for display/auction (10 complimentary with CC ballroom, 2 complimentary with all other rooms) | 25 each |
| 8' Tables/5' Tables | 12 each |
| Classroom 8' tables | 10 each |
| 72" Rounds/60" Rounds | 15 each |
| 30" Cocktail Tables (adjustable height 30"/36"/42") | 12 each |
| Table Skirts | 15 each |
| Table linens (special colors) | 5 each |
| Linen Napkins (special colors) | 0.50 each |
| Additional Guest Tables with linen only | 20 each |
| Additional Guest Tables with Full Table Set | 50 each |
| Additional Guest Tables with Full Table Set, Salad and Dessert | 6.75 per person |

Dance Floor

| | |
|---------------------|---------------------|
| 15 X 15 – 18 X 18 | 300 |
| 24 X 24 – 27 X 27 | 350 |
| 30 X 30 | 400 |
| Additional Sections | 6 per 3 X 3 section |

Staging

| | |
|---------|-----|
| 12 X 8 | 150 |
| 12 X 16 | 200 |
| 12 X 24 | 300 |
| 12 X 32 | 350 |

Labor

| | |
|--|------------------------|
| Audio/Visual Tech Service | 25 per hour |
| Bartender (Standard Bar) | 100 per (5) hour event |
| Bartender (Premium Bar) | 150 per (5) hour event |
| Security coverage (Unarmed) | 25 per hour |
| Security coverage (Off-Duty Police Officers/Port Police) | 45 per hour |
| Spectra Staff for Specialty Setup | 20 per hour |
| Housekeeping Staff | 16 per hour |
| Lift Operator with Ortiz Center Lift | 30 per hour |
| Coat Check Attendant | 16 per hour |
| Stage Reconfigure Fee | 100 |
| Screen Reconfigure Fee | 125 per screen |

Pipe and Drape

| | |
|---------------------------|---------------|
| 12' high, 8'-10' sections | 8 per section |
| 8' high, 8'-10' sections | 6 per section |
| 3' high, 8'-10' sections | 4 per section |
| Booths 8'x10', 10'x10' | 75 per booth |

Miscellaneous

| | |
|--|---------------|
| Copies | 0.10 per page |
| Fax | 0.50 per page |
| Phone Line | 25 per line |
| Electrical Power (110v, 20 amps) | 40 per drop |
| Electrical Power (220v, 100 amps) | 125 per drop |
| Extension Cord | 10 each |
| Power Strip | 15 each |
| Coat Racks | 25 each |
| Polycom Speakerphone | 25 a day |
| Flip Chart Easel with Markers | 25 |
| Dry Erase Board with Markers (3x4) | 25 |
| Tripod Easel | 15 |
| Internet Connection | 75 |
| Internet Switch | 50 |
| Additional event time (Ballroom) | 200 per hour |
| Additional event time (Conference Center) | 100 per hour |
| Table Stands | 1 each |
| Simple Centerpieces | 3 each |
| Lounge Set | 200 each |
| Vehicle and Food Truck Mats (Required for all vehicles on Pavilion or Inside Ballroom) | 50 each |